Predictable Board
Clear procedures. Consistent boards.

The Board Playbook

Sample table of contents

1 General Governance and Board Responsibilities
2 Meetings: Annual, Board and Special Meetings
3 Communication
4 Rules and Compliance
5 Financial Management
6 Vendor Management and Property Maintenance
7 Insurance
8 Volunteers and Committees
9 Legal Counsel and Engagement
10 Owner Issues and Conflict Resolution
11 Board Training and Orientation

Additional Sections could include, when applicable:

- Required Policies (Records, Collections, Fines, etc.)
- Developer Turnover
- Working with your manager or management company
- Amenity Management (Golf, Clubhouse, Food & Beverage, Gates, etc.)
- Human Resources
- Self Managed Governance
- Board Goals & Planning
- Additional Required Policies